

## BP 7340 Leaves

Reference: ***Education Code 87763, et seq.; 88190, et seq.; and cites below***

Adoption Date: August 21, 2001

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The Chancellor shall establish procedures for employee leaves as authorized by law and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:

- Illness leaves for all classes of permanent employees;
- Vacation leave for members of the classified service, administrators, supervisors, confidential employees, and managers;
- Leave for service as an elected official of a community college district public employee organization, or of any statewide or national employee organization with which the local organization is affiliated or leave for a reasonable number of unelected classified employees for the purpose of enabling an employee to attend important organizational activities authorized by the public employee organization;(*Education Code 87768.5; 88210*)
- Leave of absence to serve as an elected member of the legislature; (*Education Code 87701*)
- Pregnancy leave; (*Education Code 87766, 88193; Government Code 12945*)
- Use of illness leave for personal necessity; (*Education Code 87784, 88207*)
- Industrial accident leave;
- Bereavement leave;
- Jury service or appearance as a witness in court; (*Education Code 87036, 87037*)
- Military service; (*Education Code 87700*)
- Sabbatical leaves for permanent faculty.
- Vacation leave for members of the classified service, educational administrators and classified supervisors and managers shall not accumulate beyond [ # ] days of paid leave or [ # ] hours of paid leave. Employees shall be permitted to take vacation in a timely manner to avoid accumulation of excess vacation.

In addition to these policies, collective bargaining agreements, and handbooks, the Board retains the power to grant leaves with or without pay for other purposes or for other periods of time.

**See Administrative Procedures [ # ].**